



आयुक्त का कार्यालय
OFFICE OF THE COMMISSIONER
केंद्रीय उत्पाद शुल्क, सीमा शुल्क एवं सेवाकर, वड़ोदरा -II आयुक्तालय
CENTRAL EXCISE, CUSTOMS & SERVICE TAX
केंद्रीय उत्पाद शुल्क, सीमा शुल्क एवं सेवाकर भवन, सुभानपुरा, वड़ोदरा-390 023
Central Excise & Customs Building, Subhanpura, Vadodara - 390 023
VADODARA - II COMMISSIONERATE
दूरभाष सं-/ Tel. No. 0265-2388241, फैक्स सं./ Fax no. 0265-2388243

F. No. C. Ex/Comp-II/07/Tender Notice/2014-15

Dated: 10/03/2015

TENDER NOTICE

Separate sealed quotations are invited from reputed vendors for the following **Contracts** to be made with this Commissionerate for **the Financial Year 2015-16**:

- i. For the supply of various computer related consumables and spares items as per **Annexure-A**.
- ii. For refilling and recycling of the cartridge (separate rates with confirmation of minimum prints and smooth working) as per **Annexure-B**.
- iii. For Updation of Commissionerate's website [www.excisevadodara2.nic.in] both on adhoc basis [charges per call fixed for year 2015-16] and annual rate [irrespective of number of updating for **Financial Year 2015-16**].

The detailed list of Computer consumables and list of refilling and recycling of cartridges may be collected from the Superintendent [Systems], Computer Centre, Room No.12, GF, Central Excise & Customs Building, Subhanpura, Vadodara 390 023 or can be download from the website: www.excisevadodara2.nic.in also available on the notice Board of the said Building.

The last date for submitting sealed quotation with heading on cover "**Quotation for Annual Rate Contract for supply of Computer Consumables**" or "**Quotation for Annual Rate Contract for refilling/recycling of Cartridges**" or "**Quotation for Annual Rate Contract for website updating**", respectively, to the Additional Commissioner & Systems Manager, Room No. 106, 1st Floor, Central Excise & Customs, Subhanpura, Vadodara-II **on or before 15:00 hrs. of 20/03/2015**. The quotations will be opened on **20.03.2015 at 17:00 hrs.** in Room No. 107 of Vadodara-II Commissionerate. **Only local parties will be entertained.**

Any quotation received after the scheduled time will not be entertained. The quotation submitted should be on Printed letter head and should be signed by the authorized person and his full name, status and mobile nos. should be indicated below his signature.

The rates quoted should be inclusive of all taxes. The vendor has to give the Telephone nos., Mobile nos., FAX nos. while submitting the quotations.

This office reserves the right to accept or reject any quotation without assigning any reasons thereof.

[Manoj Kumar Kedia]

Additional Commissioner & System Manager,
Central Excise, Customs & Service Tax,
Commissionerate- Vadodara-II

Attached-(i) Terms and Conditions of the Tender
(ii) Annexure "A" and Annexure "B".

TERMS AND CONDITIONS:

(a) If the tenders are sent by post/ courier, it should be ensured that cover should be intact at the time of reaching destination without any damage or loss. Department is not responsible for the delay on account of postal / courier services.

(b) Earnest Money Deposit of **Rs.10,000/- (Rupees Ten thousand only) per application** in the form of Demand Draft / Banker's cheque of scheduled Bank drawn in favour of "**The Commissioner of Central Excise, Customs & Service Tax, Vadodara – II**" payable at Vadodara shall accompany the qualifying bid. Qualifying bids without Earnest Money Deposit will be rejected. EMD will be returned to all the unsuccessful bidders at the end of the selection process. However, the EMD shall be forfeited in case the successful bidder withdraws or any details furnished are found to be incorrect or false during the tender selection process. No interest shall be paid on the Earnest Money Deposit and EMD of selected bidder will be returned on furnishing performance guarantee as detailed below.

(c) **Performance Guarantee:** The successful bidder has to submit **Rs 10,000/- (Rupees ten thousand only) per contract** as performance guarantee deposit in the form of **Bank Guarantee from Nationalized Bank/ Demand draft/ Banker's cheque/Fixed Deposit of a scheduled bank drawn in favour of "The Commissioner of Central Excise, Customs & Service Tax, Vadodara – II"** before awarding contract. The performance guarantee along with EMD shall be refunded to the selected bidder without any interest on the completion of the contract period. Performance Security should remain valid for a period of 60 days beyond the date of completion of all contractual obligations of the supplier including warranty obligations.

(d) **The tenderer shall sign and stamp each page of this tender document and all other enclosures appended to it as a token of having read and understood the terms and conditions contained herein and submit the same along with the qualifying bid.** Wherever required the price quoted shall be written in figures and words as well. Annexure shall also have to be signed and stamped by the bidder or its authorized signatory.

(e) The short listed tender along with the documents will be submitted to the '**competent authority**' and upon approval by the '**competent authority**' the successful bidders will be intimated about the award of contract to them.

SERVICE ASSURANCES

(i) For the supply of various computer related consumables and spares items as per **Annexure-A**, the tenderer shall supply the item(s) **within 2 working days** after the order being communicated to them.

(ii) For refilling and recycling of the cartridges as per Annexure-B, **within 2 working days** after communicating the requirement of recycling/refilling and/or receiving the blank cartridges for refilling and recycling as the case may be.

(iii) For Updation of Commissionerate's website [www.excisevadodara2.nic.in], **within 1 working day** after communicating the order to the tenderer.

PENALTY

Penalty for non-compliance of the time limit as indicated in "Service Assurances" will be as follows:

(i) For the supply of various computer related consumables and spares items as per **Annexure-A**, **market price of the item purchased by this office from outside** shall be adjusted against the performance guaranteed amount and/or EMD or in case of any shortfall shall be recovered from the tenderer, as the case may be.

(ii) For refilling and recycling of the cartridge as per Annexure-B, **amount paid by this office for refilling and/or recycling of the cartridge from the market** shall be adjusted against the next bill and/or against the performance guaranteed amount and/or EMD and in case of any shortfall shall be recovered from the tenderer, as the case may be.

(iii) For Updation of Commissionerate's website [www.excisevadodara2.nic.in], Penalty of **Rs 250/- per day and/or the expenses incurred by the department** for making arrangement for updating the Commissionerate's website shall be adjusted against the next bill and/or against the performance guaranteed amount and in case of any shortfall shall be recovered from the tenderer, as the case may be.

“Repeated failure in providing service/items as per “SERVICE ASSURANCE” leads to BLACK LISTING of the tenderer with immediate effect which leads to debarring the tenderer from all the tendering process of the department in future.”

The decision of the Commissioner, the Central Excise, Customs & Service Tax, Vadodara-II in this regard shall be final and binding upon the tenderer.

OTHER TERMS AND CONDITIONS:

(i) The contract will be in force for a period of **one year from the date of award of contract**. The Additional Commissioner of Central Excise, Vadodara – II reserves the right of terminate the contract at any time without any advance notice to the contractor. This office reserves the right to extend the duration of the contract for a further period of 12 months subject to satisfactory performance and on mutually agreed terms and conditions.

(ii) In the event of any question, dispute or difference arising under this agreement or in connection therewith except as to matter the decision of which is specifically provided under this agreement, the same shall be referred to sole arbitration of the **Commissioner of Central Excise, Customs & Service Tax, Vadodara – II** or in case his designation is changed, then in such case to the sole arbitration of the officer for the time being entrusted with solely or in addition to the functions of **Commissioner of Central Excise, Customs & Service Tax, Vadodara – II** or by whatever designation such officer may be called (hereinafter referred to as the said officer) and if the **Commissioner of Central Excise, Customs & Service Tax, Vadodara – II** or the said officer is unable to undertake the arbitration, the agreement to appoint an arbitrator will be in accordance with the Arbitration and Conciliation Act, 1996. There will be no objection to any such appointment that the arbitrator is government servant or that he has to deal with the matter relates or that in the course of his duties as with the matter to which the agreement relates or that in the course of his duties as Government Service he has expressed views on all or any of the matter under dispute. The award of the arbitrator shall be final and binding on the parties. In the event of such arbitrator to whom the matter is originally referred, being transferred or vacating his office or being unable to act for any reasons whatsoever such **Commissioner of Central Excise, Customs & Service Tax, Vadodara – II**, or the said officer shall appoint another person to act as arbitrator in accordance with terms of the agreement and the person so appointed shall be entitled to proceed from the stage at which it was left out by his predecessors.

(iii) The arbitrator may from time to time with the consent of parties enlarge the time for making and publishing the award. Subject to aforesaid Arbitration and Conciliation Act 1996 and the rules made there under, any modification thereof for the time being in force shall be deemed to apply to the arbitration proceeding under this clause. The venue of the arbitration proceeding shall be the office of **Commissioner of Central Excise, Customs & Service Tax, Vadodara – II** or such other places as the arbitrator may decide.

Annexure- A

ARC of Consumable for the year 2015-16

Sr. No.	Description
1	HP Laser Printer U Toner Cartridges 12A
2	HP Laser Printer U Toner Cartridges 88A
3	HP Laser Printer color U CC2020HP Cartridges (different colors separately) (Black)
	HP Laser Printer color U CC2020HP Cartridges (different colors separately) (Colour)
4	HP Laser Printer color U CP2025HP Cartridges (different colors separately) (Black)
	HP Laser Printer color U CP2025HP Cartridges (different colors separately) (Colour)
5	HP Office jet 6318 all in one color ink cartridge
	HP Office jet 6318 all in one Black ink cartridge
6	Canon Laser Shot LBP 2900B Cartridge 103/303/703
7	HP Laserjet 1007 series
8	HP Color Laserjet CP 3505dn New Cartridge(ACES) - Black
	HP Color Laserjet CP 3505dn New Cartridge(ACES) - Colour
9	HP Color Laserjet CP 3525dn new Cartridge (ACES) - Black
	HP Color Laserjet CP 3525dn new Cartridge (ACES) - Colour
10	HP Officejet Pro K5400 (Black)
	HP Officejet Pro K5400 (Colour)
11	HP 862 Printer Cartridges (CB316) Black
	HP 862 Printer Cartridges (CB318) Cyan
	HP 862 Printer Cartridges (CB319) Magenta
	HP 862 Printer Cartridges (CB320) Yellow
12	HP Office Jet Pro K5400 – Print head (Black / Yellow)
	HP Office Jet Pro K5400 – Print head (Magenta/ Cyan)
13	HP Deskjet D-2668 (Cartridge No.818)
14	Blank CD R (Moser Bear, Sony)
15	Blank CD RW(Moser Bear, Sony,)
16	DVD R (Moser Bear, Sony,)
17	DVD RW (Moser Bear, Sony,)
18	Spike Guard 4 Sockets
	Spike Guard 6 Sockets
	Spike Guard 8 Sockets
19	D-link Lan Card 10/100 Mbps
20	RJ 45 Connector
21	RJ 45 Jointer
22	LAN Cable-CAT-5 Cable D-Link
	LAN Cable-CAT-6 Cable D-Link
23	Data Cable
24	0.5/0.6 VA UPS (2.5 A) (APC, Wipro)
25	SD RAM- 256
	SD RAM- 512
26	DDR RAM – 256
	DDR RAM – 512
	DDR RAM – 1GB
27	DDR2 RAM – 512
	DDR2 RAM – 1 GB
	DDR2 RAM – 2GB
28	DDR3 RAM – 1GB
	DDR3 RAM – 2GB
29	DVD Writer [internal SATA]
	DVD Writer [internal IDE]

30	Pen Drive 4 GB
	Pen Drive 8 GB
	Pen Drive 16 GB
	Pen Drive 32 GB
31	USB HUB 4 Port
32	Switch D-Link 5 Port
	Switch D-Link 8 Port
	Switch D-Link 16 Port
	Switch D-Link 24 Port
33	Wireless Keyboard
34	Wireless Mouse
35	USB Keyboard
	USB Mouse
	PS 2 Key Board
	PS 2 Mouse
36	Power Cable
37	USB Printer Cable
38	Speaker cable
39	Network Page Cable
40	VGA cable
41	Hard Disk 500 GB - IDE (Company: Segate or Samsung)
	Hard Disk 500 GB - SATA (Company: Segate or Samsung)
42	Computer Speaker – (Creative / Intex/ Acer) – seperately
43	External USB Hard Disk – 500 GB (Company: Segate)
	External USB Hard Disk – 1 TGB (Company: Segate)
44	Mouse Pad

Annexure- B	
ARC for refilling and recycling of cartridges for the year 2015-16	
Sr. No.	Description
1	HP Laser Printer U Toner Cartridges 12A
2	HP Laser Printer U Toner Cartridges 88A
3	HP Laser Printer color U CC2020HP Cartridges (different colors separately) (Black)
	HP Laser Printer color U CC2020HP Cartridges (different colors separately) (Colour)
4	HP Laser Printer color U CC2025HP Cartridges (different colors separately) (Black)
	HP Laser Printer color U CC2025HP Cartridges (different colors separately) (Colour)
5	HP Office jet 6318 all in one color ink cartridge
	HP Office jet 6318 all in one Black ink cartridge
6	Canon Laser Shot LBP 2900B Cartridge 103/303/703
7	HP Laserjet 1007 series
8	HP Color Laserjet CP 3505dn New Cartridge(ACES) - Black
	HP Color Laserjet CP 3505dn New Cartridge(ACES) - Colour
9	HP Color Laserjet CP 3525dn new Cartridge (ACES) - Black
	HP Color Laserjet CP 3525dn new Cartridge (ACES) - Colour
10	HP Officejet Pro K5400 (Black)
	HP Officejet Pro K5400 (Colour)
11	HP 862 Printer Cartridges (CB316) Black
	HP 862 Printer Cartridges (CB318) Cyan
	HP 862 Printer Cartridges (CB319) Magenta
	HP 862 Printer Cartridges (CB320) Yellow
12	HP Office Jet Pro K5400 – Print head (Black / Yellow)
	HP Office Jet Pro K5400 – Print head (Magenta/ Cyan)
13	HP Deskjet D-2668 (Cartridge No.818)