



प्रधान आयुक्त का कार्यालय  
OFFICE OF THE PRINCIPAL COMMISSIONER  
केंद्रीय उत्पाद शुल्क, सीमा शुल्क एवं सेवाकर, वड़ोदरा-II  
CENTRAL EXCISE, CUSTOMS & SERVICE TAX, VADODARA - II  
केंद्रीय उत्पाद शुल्क, सीमा शुल्क एवं सेवाकर भवन, सुभानपुरा, वड़ोदरा-390 023  
Central Excise & Customs Building, Subhanpura, Vadodara - 390 023  
Telephone: 0265-2388166 Fax-0265-2388243

F. No. C.Ex/Comp-II/01/Misc. Purchase/2016-17

Vadodara, Date : 28.11.2016

To

The Authorised dealers/ Distributors/ Retailers of  
Desktop Computers and Laser Printers.

**Subject: Quotation for purchase of Desktop Computers and Laser Printers along with its peripherals with onsite comprehensive warranty at Vadodara – m/r.**

With reference to the above subject matter, Office of the Principal Commissioner, Central Excise, Customs and Service Tax, Vadodara-II Commissionerate invites quotations for purchase of Desktop Computers and Laser Printers along with its peripherals of HP/Dell/Lenovo/Acer/Canon Brand in sealed cover with the specifications as mentioned below.

2. You are requested to kindly provide us your base rates as offered to Govt. Organizations. The terms and conditions of the quotations are mentioned in Annexure-I.

**Specifications:**

**(A). Desktop Computers (Total 08 Nos.) (Brand :: HP/Dell/Lenovo/Acer)**

- (i) Processors-Core i3, 5th Generation or higher
- (ii) Mother Board-Integrated motherboard with sound and video
- (iii) Hard Disk-1TB
- (iv) 4 GB RAM
- (v) Screen-18.5" LED
- (vi) Operating System : DOS
- (vii) Three years on site comprehensive warranty

**(B). Laser Printers (Total 04 Nos.) (Brand :: HP/ Canon)**

- (i) Speed 12 ppm or above
- (ii) USB compatible
- (iii) Three years on site comprehensive warranty

Last date of submission of Quotation is 02.12.2016.

*Deepika*  
(Dr. Deepika Tangaadkar)  
Assistant Commissioner (Systems)

Annexure-I

Terms and Conditions

1. The Supplier / Firm / Enterprise / Vendor intending to bid for the quotation shall be a reputed establishment in the field of computer hardware sales and warranty services for the last five years and above. The supplier should provide its PAN / Sale Tax / VAT Registration Number in respect of firm/ enterprise.
2. In the case of dealers /distributors, they should produce proof of appointment of their agency by the manufacturers of their products i.e. HP/ Dell/ Lenovo/Acer.
3. The Supplier should have supplied similar goods to at least one Central Govt. Department / Public Sector Unit during previous years. The condition may be relaxed in case sufficient vendors do not qualify.
4. Quotation submitted should be valid for 30 days from the date fixed for opening of the quotation documents and that shall remain bound by a communication of acceptance within that time and any extended time provided that the same was not withdrawn in writing. The financial bid should be in a separate envelope.
5. The Quotation in sealed cover should be handed over to the Assistant Commissioner (Systems) at Room No. 320, 3<sup>rd</sup> Floor, Central Excise Building, Vadodara-II Commissionerate, Subhanpura, Vadodara-390023. The quotation shall be addressed to the Principal Commissioner, Central Excise, Customs & service Tax, Vadodara-II Commissionerate.
6. Date and time limit for submission of quotation is 02.12.2016 till 17:00 Hrs.
7. Quantity as indicated in this document is indicative & is subject to change determined by the needs of this Commissionerate.
8. All the items should be delivered within one week and installed and commissioning of equipment completed within three subsequent days' time from the date of issue of the purchase order.
9. The Central Excise, Customs & Service Tax, Vadodara-II Commissionerate reserves the rights to reject any quotation without assigning any reason.
10. Terms of payment:
  - (a) No advance payment shall be made.
  - (b) Payment shall be subject to deduction of any amount for which the vendor is liable as per quotation. Further, all payments shall be subject to deduction of TDS and/ or any other taxes, as applicable.
  - (c) Prices quoted should be inclusive of all taxes including sales tax, VAT, Octroi and Road Permit etc.
  - (d) Costs should be indicated clearly both in figures and words.
  - (e) The prices indicated by the bidder should be inclusive of all expenses in terms of comprehensive warranty as indicated.
11. It is bidder's responsibility to deliver the goods at final destination. No deviations in the technical specification will be accepted. Any violation thereof may lead to rejection of the bid. A copy of these terms & conditions should be signed & submitted with the Bid documents.

  
(Dr. Deepika Tangadkar)  
Assistant Commissioner (Systems)