

OFFICE OF THE ASSISTANT COMMISSIONER,  
CENTRAL EXCISE, CUSTOMS & SERVICE TAX, DIVISION - BHARUCH,  
CENTRAL EXCISE BUILDING, OPP. AMIDHARA TOWNSHIP,  
NR. GUJARAT GAS CO. LTD., KANBIVAGA, BHARUCH 392 001

Telefax :: 02642-262399

F. No. II/11-02/92 - Adm. Pt. III Date : 24.08.2012

LIMITED TENDER ENQUIRY NO.01/2012

Sealed Tenders are invited from eligible Security Service Providers for providing security services at **Central Excise Building situated at Opp. Amidhara Township, Nr. Gujarat Gas Co. Ltd., Kanbivaga, Bharuch-392001.**

Terms and conditions of the tender are enclosed as Annexure to this notice

Quotations along with relevant details/supporting documents shall be submitted on or before 17.00 hrs on 31.08.2012 in a sealed cover super scribed "Bid for providing Security Services" at above address.

The bid will be opened at 3 P.M. on 03.09.2012 before the representatives of the bidders.

The Assistant Commissioner, Central Excise, Customs & Service Tax, Division-Bharuch reserves the right to postpone the date of opening or to accept or reject any or all the bids.

Sd/-

(D. P. Bamanavat)

Assistant Commissioner

## ANNEXURE

1. The bidder should provide security services at the office of the Assistant Commissioner, central excise, Customs 7 Service Tax, situated at **Central Excise Building situated at Opp. Amidhara Township, Nr. Gujarat Gas Co. Ltd., Kanbivaga, Bharuch** round the clock on all days including Sundays and holidays.

The above premises cover an approximate area of 18,000 Sq.ft distributed in four floors (Ground/First/Second/Third) having one front entrance. The building housing the Division Office is a furnished one with installation of expensive office equipments like Computers / Photocopiers / ACES Thin Client Systems/ D. G. Set/ furnitures etc. Sufficient number of guards have to be deployed to guard the front gate of the building.

2. The bidder should have sufficient experience in the field of providing security services to the establishments of Central /State Govt, Public Sector undertakings. A List of companies/departments where security is being deployed by the bidder along with relevant supporting documents has to be furnished along with the bid. List of Government organizations where the bidder is currently providing services is also to be provided along with supporting documents.

3. The bid should be accompanied with the earnest money of Rs. 5000/= in the form of demand draft in favour of the Pay and Accounts Officer, Central Excise, Vadodara at the time of submission of tender.

4. The bidder should quote the total amount per month and also indicating the tax factor for providing security services at Central Excise, Division-Bharuch.

5. The Security personnel deployed should have sufficient experience in providing security services with clean antecedents duly verified and be in good health, be medically fit and not above 50 years of age. The contractor shall ensure round the clock high standard security on a 24 x 7 basis on all the seven days of the week to safeguard the premises and assets of the department.

6. The deployed personnel shall maintain law and order in the premises. The bidder should ensure that adequate supervision is exercised over the personnel posted on a day to day basis.

7. The bidder should indicate the PAN /Service Tax Registration /ESI/EPF Nos and submit the necessary registration certificates in support of the same.

8. The bidder shall be responsible for complying with all statutory requirements in execution of the contract and must abide by all the corresponding rules and regulations, Acts etc.

9. The payment will be made to the security agency on monthly basis against bills after verification of attendance of the personnel deployed as per the agreement by the Department. The security agency will be responsible for payment of salaries, all statutory dues etc of security personnel engaged in security work.

10. Taxes if any will be deducted as per rules at source.

11. In case of any doubt or need of any inquiry the bidder may contact the undersigned on any of the working days.

**Sd/-**

**(D. P. Bamanavat)**

**Assistant Commissioner**